

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: February 17, 2020
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Richard Paul
Treasurer – Raymond McManus
Secretary – Wayne Hans
Commissioner – Frank Weindel
District Clerk – Tiffany Beach
Solicitor – David Capozzi

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present. In attendance we also have Commissioner Elect Tamara DeLuca.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. Paul seconded by Comm. Weindel to approve the January 20, 2020 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Correspondence – Cl. Beach

Cl. Beach: We have received various incoming and outgoing correspondence the recent 2020 Fire District Election.

Treasurer’s Report – Comm. McManus

As of February 17, 2020

TD Bank General Checking	107,977.15
TD Bank Money Market Account	901,631.15
TD Bank Money Market Capital	2,560.45
TD Bank Payroll Checking	7,346.99
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,063.52
Petty Cash	200.00
Total Current Assets	1,041,355.62

Motion made by Comm. Weindel seconded by Comm. Paul to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, ayes have it.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 45 bills totaling \$23,187.77
Motion made by Comm. Paul seconded by Comm. Weindel to approve the payment of bills. Any questions? (hearing none) Roll call vote, ayes have it.

COMMITTEE REPORTS

Administration / Personnel – Comm. Ruth

Comm. Ruth: As everyone is aware, Saturday was the 2020 Fire District Elections, our budget passed, Commissioner Hans won reelect, and Tammy DeLuca won a Commissioners' position.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for January 21 - February 17th 2020 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy.

Training Division – Comm. Ruth

Comm. Ruth: The Training report was read aloud, a copy is attached to the minutes.

Fire Department Equipment – Comm. Paul

No report.

Turn-Out Gear – Comm. Paul

Comm. Paul: I have Mike DePascale from Mid-Atlantic fire. He is going to talk about possibly switching over to new gear. At this time the floor was turned over to Mike to discuss the potential new turn out gear.

Recruitment / Membership – Comm. Paul

No report.

Fitness Center – Comm. Paul

No report.

S.O.G.'s – Comm. Paul

No report.

Future Projects- Comm. Paul

Comm. Paul: After re-org we are going to be getting prices for the Phase II.

Communications – Comm. McManus

No report.

Apparatus – Comm. McManus

Comm. McManus: We have the pump packing replaced in the Engine today that should catch everything up to date with the acceptations of the Sqrut going back to the factory, it has a hydraulic leak. They will cover the repair under warranty. They are also going to work on the siren issue while it is at the factory. It seems like the airbags are holding up good on the Ladder. The Utility has to go to Tire Corral to get front tires and an alignment. Rich has been taking care of the Expedition; it looks almost like a brand new vehicle.

Computers – Comm. McManus

Comm. McManus: Justin is working on ordering a new laptop. We are going to try to have Windows 10 put on there, a 32 bit version. I don't know how well it is going to work because we need that for the FOB system. The one we are using now is an old Dell from 15 years ago. Unfortunately, it won't work on the newer 64 bit software. We had talked about it before, after the budget passed, Justin is going to start upgrading the computers starting with Tiffany's.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Budget – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

Comm. Hans: I did replace some of the items at Station 1 that were outdated. I do have some more things that are in need of being replaced in Station 2 & 3 also.

Fixed Assets – Comm. Hans

No report.

Hydrants / Water – Comm. Hans

Comm. Hans: We are still waiting for the water service over by Monroe to put in the hydrants. There was an issue with the bonding and the water company. Once that is squared away they are going to get started on that. I think it's going to be two or three hydrants that they will be putting in.

Insurance – Comm. Weindel

Comm. Weindel: Donnie Miller is working on the cyber paperwork in regards to what the insurance company suggested when they came out.

Incentive Program – Comm. Weindel

No report.

Uniforms – Comm. Weindel

Comm. Weindel: The lady from All Geared Up came down. We ordered the field jackets for the guys who wanted them. The next thing on the agenda will be for the job shirts.

Fuel – Comm. Weindel

No report.

Chief's Report – Chief Beeler

Chief Beeler: The report was read aloud by Chief Beeler, a copy is attached to the minutes.

President's Report – Comm. Ruth

Not present.

Borough of Lindenwold – Councilman DiDominico

Not present.

Solicitor – D. Capozzi

No report.

Resolutions – Comm. Ruth

Comm. Ruth: Resolution 2020-01 Board of Fire Commissioners Fire District No. 1 to authorize Closed Session.

Do I have a motion?

Motion made by Comm. Paul, seconded by Comm. Hans. Any questions? (hearing none).

All in favor, ayes have it.

Old Business – Comm. Ruth

Comm. Ruth: Any old business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: Any new business? (hearing none)

Public Portion – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Weindel to open to the public.

All in favor, ayes have it.

DC Polifrone: I would like to thank Commissioner McManus for his time on the Board. It is very much appreciated.

Comm. McManus: Thank you.

DC Polifrone: And to congratulate Commissioner Hans and Commissioner Delucca.

Motion made by Comm. Hans, seconded by Comm. Weindel to close to the public.

All in favor, ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Hans: Just want to thank Ray for all he has done for us over the years.

Comm. McManus: Thank you very much.

Comm. Paul: Thanks Ray. Don't go anywhere.

Comm. Ruth: A lot of people don't know that an apparatus that is sitting at Station 1 was purchased with no interest money, the pickup truck, the fire marshal vehicle, that was all paid cash. Ray has been in charge of the budget for the last five or six years. Thank you for everything you did for us Ray.

Closed Session – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to go into closed session.

All in favor, ayes have it.

Adjourn - Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Weindel to adjourn the meeting at 8:41 pm.

All in favor, ayes have it.

Lindenwold Fire District No.1
Balance Sheet
As of February 17, 2020

	<u>Feb 17, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	107,977.15
1011 · TD Bank Money Market Acco...	901,631.15
1013 · TD Bank Money Market Capital	2,560.45
1020 · TD Bank Payroll Checking	7,346.99
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,063.52
1090 · Petty Cash	200.00
	<hr/>
Total 1000 · CASH	1,041,355.62
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Total Checking/Savings	1,041,355.62
	<hr/>
Total Current Assets	1,041,355.62
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TOTAL ASSETS	1,041,355.62
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LIABILITIES & EQUITY	0.00

Lindenwold Fire Department

FEBRUARY 2020 TRAINING REPORT

For the month of January, the training division conducted three alliance training session. All three session were set up to accommodate all the Alliance Members the opportunity to complete their mandatory SCBA proficiency requirements. This year the Alliance Training Staff worked together to develop a more comprehensive skills assessment of our membership. Through a physical review of the new program by all the Alliance members, we were able to ascertain short comings in some of our ability to perform some task required while we were wearing SCBA. The training was discussed and the short coming were reviewed. Additional segments were added to the program to better prepare our members to operate their SCBA.

For the fourth training session of the month, Lieutenant Maldonado conducted training with both Battalions on our FAST Board operations, and large area search techniques. Four members also had an opportunity to attend a presentation on “Drive to Survive”, which was hosted by Berlin Fire Company.

eSafety Online training continues to be worked on by the membership. As of the submission of this report our eSafety compliance is 44% complete.

Respectfully submitted, Training Officer Troy Bishop and Captain Steven Burns.

January 14th

Lindenwold – 24
Laurel Springs – 10
Clementon – 16

January 21st

Lindenwold – 12
Laurel Springs – 1
Clementon – 13

January 25th

Lindenwold – 6
Laurel Springs – 4
Clementon - 0

For the month of January, the training division conducted the following training:

5 Training Sessions
13.5 Hours of Training
152.5 Staff Hours Committed to Training
61 Personnel Attended

Training Office

CHIEFS REPORT

01/21/20 – 02/16/20

Calls for service – 52

Laurel Springs-1, Clementon-7, Voorhees-2, Blackwood-1, Pine Hill- 1, West Berlin- 1

There were no calls of significance during this time frame

Ladder went OOS to have repair work done. Back in service

Interviewed a new candidate with Commissioner Paul on Feb 4th

Deputy Chief Polifrone and Captain Burns interviewed a Fire Police candidate on Feb 4th

The duty crew program has been placed on hold indefinitely

Feb 8th department attended the Girl Scout presentation at Balsamos

Officer meeting Scheduled for Feb 18th.

TRAINING- Training Officer Bishop has resigned. We are restructuring training.

1/21 – Annual air pack recert- 12 members

1/25- Annual air pack recert- 5 members

1/28- Battalion Night- FAST board training – 16 members

1/28 – Drive to Survive class held at Berlin Fire – 5 members

2/10- CPR recertification's night 1- I don't have attendee number yet

1/25 Department dinner held. No issues im aware of

Respectfully submitted

Philip Beeler, Chief.

FIRE MARSHAL'S REPORT

02/17/2020

January 21, 2019 to February 17, 2020

Inspections Completed

A-1 Hollywood Braiding Hair Salon	L's Beauty Mart
Clementon Grocery	Laurel wood Liquor store
Gino's Pizza	Exclusive Barber Shop
Maddina Halal Market	A & H Jamaican Restaurant
Quick Food Store	Marquise Jewelry
Dr. Genet's Dentist office	Queen Nails
Boost Phone	Save a Lot
Lindenwold Beauty	Family Dollar
Red Apple Chinese	Emerson Ave Strip Store
Linden square Shopping Center	Clean Machine
National Furniture	Lucaston Church
Kings Row Apts	Timber Creek Apts
Oak Ridge Apts	Spruce Apts
Ryan Bansky Tree Service	Towne Center Chews Landings Rd
Laurel wood Center	Village of Laurel Creek Group Homes (8 of them)

93

Re- Inspections

QT Nails	Signs & Lines
Super 7 Food Market	Pat's Pizzeria
Hillcrest Oaks	Crown Fried Chicken
D & D Boarding Home	Napoleon Cremepuffery
Jack's Donuts	Ty & Sons Auto
FOP Lodge	Gastrol
Forever Young	Emerald Ridge

14

Complaints Received 2 Imminent Hazards 0

The Pines for re-occurring fire alarm activation. Management fixed the problem.
Spruce Apartments for fire alarm in trouble. Violations have been issued.

Requested Response 0

Civilian Burn Reports 0

Permits 1

Wawa 635 Chews Landing Road Propane Exchange Vending Machine Type 2 permit \$214.00

Information to Fire District Commissioners

This office is finished the year-end report and submitted it to the Division of Fire Safety which got approved. We received the penalty payment from Emerald Ridge Apts and issued fines to Don Tequila for failure to repair violations. Tiffany and myself went to 6ABC Save a Life meeting and received 8 boxes of smoke alarms. We also got 3 boxes of smoke alarms from the Camden County Freeholders (County Fire Marshal Office.) Mike Brezee and Stephen Robinson are registered for the IAAI Investigator's seminar in March down Atlantic City. Stephen is also Registered for free training Courage to be safe at Winslow Fire Department. This office has been updating contact information for business and putting in Firehouse Software. Wayne Hans and his office staff at the Borough Construction office have been very helpful.

Yours in Fire Safety



Timothy Shannon
Fire Official

RESOLUTION 2020- 01

**Board of Fire Commissioners
Fire District No 1**

Resolution to Authorize Closed Session at 02/17/2020 meeting

WHEREAS, matters have come before the Board of Fire Commissioners as follows: Personnel and contract matters.

WHEREAS, the Open Public Meetings Act permits a Closed Session to discuss said matters;

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners shall meet in Closed Session on 02/17/20 at 7:30 pm or soon thereafter as the Board directs as part of its meeting to discuss said matters. Such Closed Session in connection with this personnel and contract matter shall not be disclosed; and

BE IT FURTHER RESOLVED that the public is hereby advised that formal action may or may not be taken on any matters disclosed in Closed Session when the Board enters into open session; and

BE IT FURTHER RESOLVED that the Board may take formal action on any other matters when it returns to open session.

Dated: 02/17/20



Clifford Ruth, Chairman



Attest: Tiffany Beach, District Clerk